

# Case study

#### **About Ava**

I'm Ava Davies, I'm doing the Business Admin level 3 Apprenticeship and my role it to supply admin support to my managers and colleagues.

### How did you hear about apprenticeships?

I learnt vaguely about apprenticeships in school but once I joined the GMTH I learned a lot more about what they entail.

### Why did you want to become an apprentice?

I knew I didn't have my English GCSE and I wasn't too sure what job I wanted so I thought I would apply to something within an office and spreadsheets and see how I liked it.

### Did you receive support with your apprenticeship? If so, who supported and how?

I have a lot of support with my apprenticeship. I have my line managers (Carla and Jon) who gave me protected time for my course work and my functional skills. I also have my tutors (Elle and Alan) who provide the lessons and are on call if I need any support.

# Did you need any qualifications to be able to complete your apprenticeship?

I needed my English and maths but not having my English didn't mean I couldn't get an apprenticeship it means I can do it within my apprenticeship.

### What did you like about working as an apprentice?

I like working as an apprentice because It's not repetitive, I'm always learning new things and you can become more and more qualified the higher up you go.

## What advice would you give to anyone considering an apprenticeship?

I would say it's always a good idea to get an apprenticeship because there is always a qualification once you have completed it, which makes it easier to find jobs within your career path.



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